Joint Culinary Center of Excellence (JCCoE)

US Army Quartermaster School

Food Management Assistance Team (FMAT)

Visit to ----------

Installation Management Command

----- Region

<u>The following is a Sample Entrance Brief</u>

Team Members

Army Center of Excellence, Subsistence

Chief, Management Assistance Division

Team Chief, Systems Analyst

Chief, Food Operations Management NCO

Senior, Food Operations Management NCO

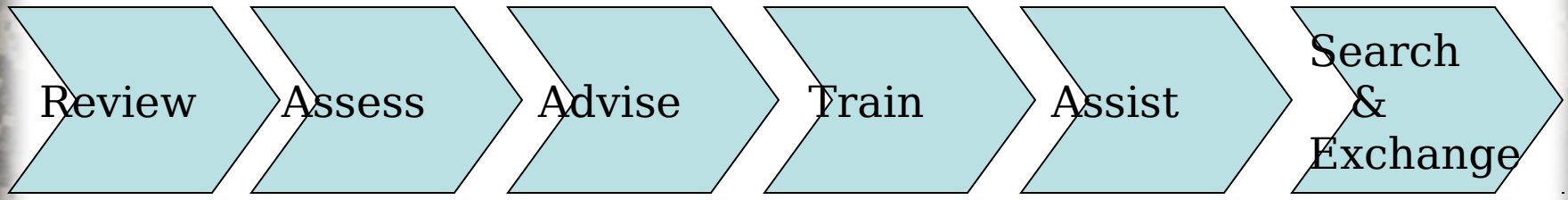
Facilities & Equipment Specialist

IMCOM Regional Office

Food Program Manager

Mission & Objectives

- Render assistance in raising the quality of food service, achieve economy, and increase effectiveness of the Army Food Program.
- Ensure regulatory policies and procedures are uniformly applied to the Installation Food Service Program.
- Participate actively in an advisory and training capacity in the operation of the Installation Food Program.
- Record observations and recommendations to assist in improving the Installation Food Program and meeting the standards of the Army Food Program.
- Exchange, search for, and collect new ideas regarding food service for possible adoption and dissemination to all Installations.



Not an Inspection! No Ratings will be given.

Missions

FMAT Missions are typically 5 days or less (CONUS)

2 Types

- **Scheduled**- *Provide assistance in all areas of food service operations*.
- **Requested**- *Respond to particular problems identified by the command*.

- **CONUS visits are scheduled every 18 months.**
- **OCONUS visits are scheduled every 12 months.**

Fiscal Year (FY)	Number of Installations
2010	23
2011	21
2012	20

- **NOTE:** ***Spec[illegible]are determined by Army G4, JCCoE, ACES and/or IMC[illegible]***

Scheduled Mission Format

- **90 Days**: Commanding General's Welcome Letter is sent to the Garrison Commander.
- **45 Days**: Initial coordination memorandum is sent to the IMCOM Region and Installation Food Program Managers (IFPM). The memorandum is geared towards addressing the needs of the installation and areas of special training. This pre-coordination and advance feedback affords the FMAT an opportunity to better prepare for the visit and conduct additional research while at home station. Detailed feedback will allow the FMAT to focus in critical areas and provide an assessment relevant to the food service needs.
- Review Installation Food Program and appropriate documents. Ensure regulatory policies and procedures are uniformly applied to the installation food program.
- Visit dining facility operations. Provide assistance and training as needed.
- Review specific areas of interest directed by Army G-4, IMCOM or the visited command.
- Record observations & recommendations to assist in improving the program and provide a basis for follow-up actions.
- Provide follow-up assistance until actions are complete.

MAD Excellence Award

The Management Assistance Division Excellence Award is presented to food service professionals serving in all aspects of food service, military and civilian, for extraordinary performance observed during the Food Management Assistance Team mission.

FMAT Team Composite and Timeline

- The FMAT is tailored to the needs of the installation.

- Additional personnel can be added to the 3-person FMAT if the installation requests additional support (i.e. AFMIS, Contracting, or Food Safety- Veterinary Services and/or Preventive Medicine personnel).

- Generally, FMAT CONUS visits are scheduled for five days or less.

- The length of OCONUS is based on the location and travel time required.

- The Facilities and Equipment Specialist will meet with the appropriate DPW and engineer agencies and address any field feeding equipment issues or concerns the MSC Food Advisory personnel may have.

Focus Areas

Food Service Analyst	Senior Food Operations NCO
Food Program Management	Administration
Special/Training Programs	ARIMS
Dining Facility Utilization	AFMIS
Diner Use Policy	Account Management
Food Service Management Board	Inventory Management
Installation Contingency Plan	Food Protection and Sanitation
Major Subordinate Command Advisory Support	Support Agencies
Subsistence Prime Vendor	Food Preparation & Service
Contract Operations and Surveillance	Menu Standards
	Operational Rations
	Subsistence Prime Vendor
	92G Personnel
	Major Subordinate Command Advisory Support
	Training
	Diner Satisfaction

Focus Areas

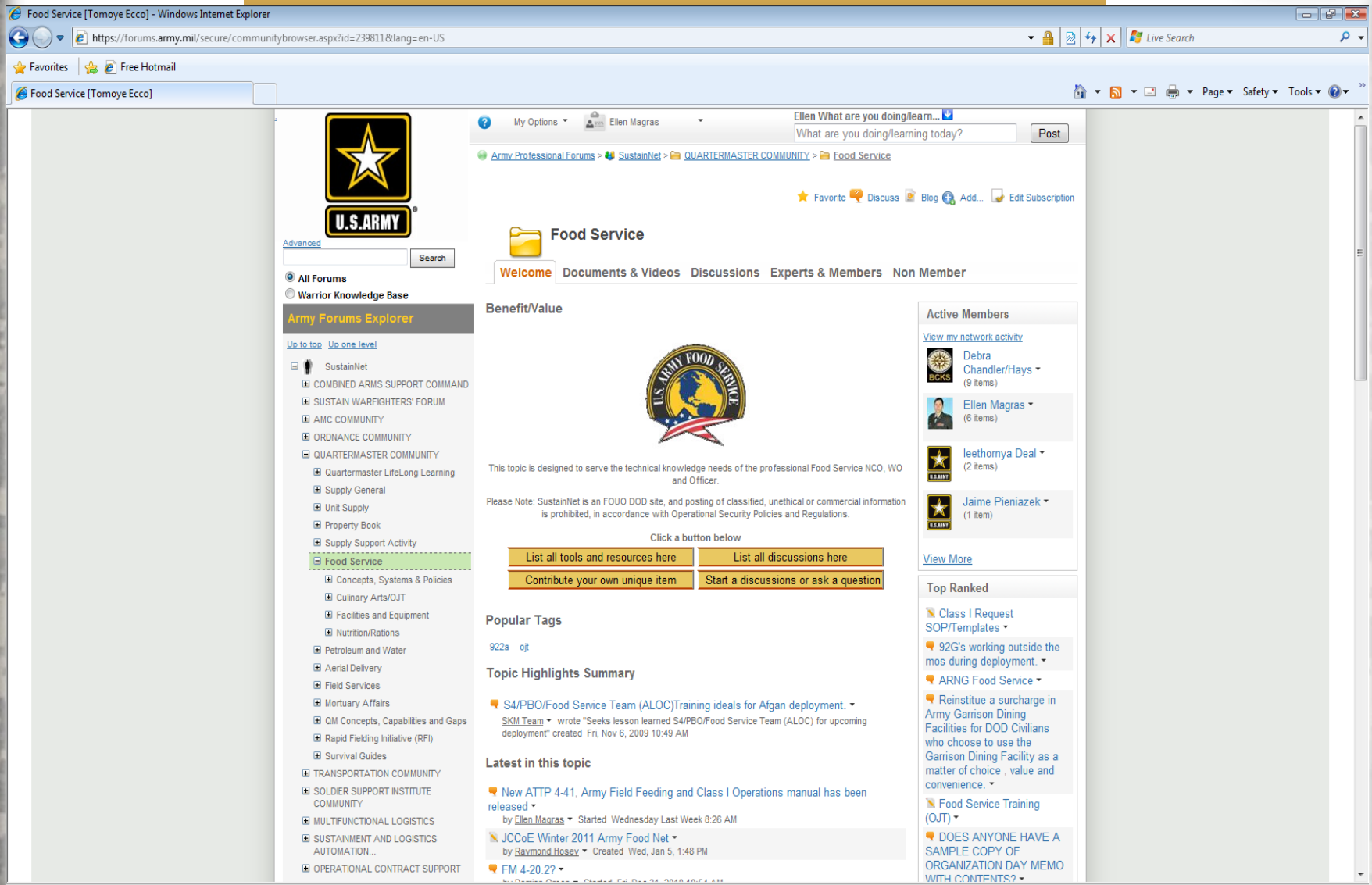
Facilities and Equipment Specialist
Dining Facility Infrastructure
MCA/Major Renovation projects
Food Service Equipment
Food Service Equipment Replacement Record in AFMIS
Food Service Equipment Annual Budget
Field Feeding Equipment Issues/Concerns
Dining Facility Modernization Plan Development
Maintenance Request Registers
Food Service Equipment training
Energy Conservation

Briefing & Reporting

- A comprehensive Entrance and Exit Brief is conducted with the Installation Commander, Food Program Manager and other support personnel.
- Formal exit brief and DRAFT Memorandum of Visit will be provided to each visited Command.
- Finalized Memorandum of Visit will be sent to the Command in approximately four weeks.
- The FMAT Team Chief will send a digital copy of the finalized Memorandum of Visit to the Food Program Manager for distribution to MSC Food Advisors.
- Follow-up assistance to the Command will be provided as required.

JCCoE Website

BCKS/SKN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COMBINED ARMS SUPPORT COMMAND
SUSTAIN WARFIGHTERS' FORUM
AMC COMMUNITY
ORDNANCE COMMUNITY
QUARTERMASTER COMMUNITY
Quartermaster LifeLong Learning
Supply General
Unit Supply
Property Book
Supply Support Activity
Food Service
Concepts, Systems & Policies
Culinary Arts/OJT
Facilities and Equipment
Nutrition/Rations
Petroleum and Water
Aerial Delivery
Field Services
Mortuary Affairs
QM Concepts, Capabilities and Gaps
Rapid Fielding Initiative (RFI)
Survival Guides
TRANSPORTATION COMMUNITY
SOLDIER SUPPORT INSTITUTE COMMUNITY
MULTIFUNCTIONAL LOGISTICS
SUSTAINMENT AND LOGISTICS AUTOMATION...
OPERATIONAL CONTRACT SUPPORT
Food Service
Welcome
Documents & Videos
Discussions
Experts & Members
Non Member
Benefit/Value
U.S. ARMY FOOD SERVICE
This topic is designed to serve the technical knowledge needs of the professional Food Service NCO, WO and Officer.
Please Note: SustainNet is an FOUO DOD site, and posting of classified, unethical or commercial information is prohibited, in accordance with Operational Security Policies and Regulations.
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Popular Tags
922a
ojt
Topic Highlights Summary
S4/PBO/Food Service Team (ALOC)Training ideals for Afgan deployment.
SKM Team wrote "Seeks lesson learned S4/PBO/Food Service Team (ALOC) for upcoming deployment" created Fri, Nov 6, 2009 10:49 AM
Latest in this topic
New ATTP 4-41, Army Field Feeding and Class I Operations manual has been released
by Ellen Magras Started Wednesday Last Week 8:26 AM
JCCoE Winter 2011 Army Food Net
by Raymond Hosey Created Wed, Jan 5, 1:48 PM
FM 4-20.2?
Active Members
View my network activity
Debra Chandler/Hays (9 items)
Ellen Magras (6 items)
leethornya Deal (2 items)
Jaime Pieniazek (1 item)
View More
Top Ranked
Class I Request SOP/Templates
92G's working outside the mos during deployment.
ARNG Food Service
Reinstitue a surcharge in Army Garrison Dining Facilities for DOD Civilians who choose to use the Garrison Dining Facility as a matter of choice , value and convenience.
Food Service Training (OJT)
DOES ANYONE HAVE A SAMPLE COPY OF ORGANIZATION DAY MEMO WITH CONTENTS?
Done
Trusted sites | Protected Mode: Off
100%
Inbox in Personal Fo...
FMAT
FMAT OverviewJan1...
Food Service [Tomo...
3:23 PM

Questions/Comments?